

Studio Rental Agreement

Red Bench™ Media LLC
885 Hampshire Avenue, Studio 306
Jerome, AZ 86336

This contract represents an ongoing arrangement between Red Bench™ Media LLC, and “Renter” as named below. The following agreement applies to every instance in the future in which Renter uses Red Bench’s space for the purpose of Photo Shoots, Classes, Meetings and/or Musical Performances. If Renter fails to uphold any of the following agreements, Renter’s studio privileges may be revoked.

Renter: _____ Contact: _____

Address: _____

City: _____ State: _____ ZIP: _____

Phone: _____ Email: _____

Rentals:

The Red Bench studio space is intended for photo shoots. The studio will be rented in blocks of time as follows: one-hour increments. Space may be booked by going to this link:

<https://www.redbenchphotostudio.com/studio-rental.html>

Payment:

Renters will pay a deposit of ½ up front, and the remainder on or before the time of each rental period.

Payments are accepted via PayPal: <https://paypal.me/redbenchmedia>, cash, or check made payable to Red Bench.

Renters must pay for all studio space at or before the time it is used. Renters will receive receipts if requested.

Photo Shoot Rentals:

Hourly Rate: \$65 (2 hour minimum)

Daily Rate: \$400 (8 hours)

Cancellation: Space may be cancelled via email with ONE WEEK (or more) notice. *If a cancellation is arranged after rent has been paid, the balance will be applied towards future rentals of Red Bench (no refunds).* With less than one week notice, renters may cancel but will pay full rental rate for the cancelled studio time.

Class or Meeting Rentals:

Class Hourly Rate: \$50

One-Time Meeting Hourly Rate: \$20

Weekly Meeting Hourly Rate: \$10

The studio seats 15 – 20 people comfortably.

Reservations: Classes or meetings may be booked in advance at any time, preferably a month in advance.

Cancellation: Space may be cancelled or exchanged via email with TWO DAYS notice. *If a cancellation is arranged after rent has been paid, the balance will be applied towards future rentals of Red Bench (no refunds).* With less than two days notice, rehearsal renters may cancel but will pay full rental rate for the cancelled studio time.

Musical Performance Rentals:

Performance/Event Rate: \$100 per evening (5:00 p.m. – 10:00 p.m.)

Performance Bookings: Events may be booked in advance via email: redbenchwebsites@gmail.com

Performance/Event reservations include the use of the studio, folding chairs, couch, loveseat and tables. Rent payment is expected on the evening the event is scheduled. If you would like your event posted on the Red Bench Gallery website, please send a press release/description via email.

Smoking/Flames:

No smoking anywhere inside the building. *No incense, candles or open flames of any sort.*

Alcohol: Alcohol may NOT be sold or consumed during events at Red Bench.

Storage:

Renters may NEVER leave any equipment, costumes, props or personal belongings anywhere in the studio, hallway, bathroom, or in the building.

Security:

Each renter assumes responsibility for the security of the space during each rental period. Renters are required to return the space to a secure state upon leaving including closing all windows.

Emergencies:

For any urgent issue that might compromise the structure or safety of the studio or the building, please call the Red Bench Emergency Contact: _____. For accidents, health crises, criminal activities, or fire, call 911.

Damage:

Each renter will assume full responsibility for any damage caused to any part of the studio, floors, windows, mirrors, walls, ceilings, etc. sustained during the renter's scheduled studio time. Each renter agrees to pay in full for repair or replacement of any item or structure damaged by the renters or by performers, collaborators, or guests invited to Red Bench by the renter. Full payment for damage will be made within ONE MONTH of the damage.

Liability:

Each renter assumes liability for injury of any persons they invite to the space, including but not limited to: injury to models in the renter's photo shoot, injury to performers or collaborators in musical performances, injury to guests or audience members at a class or meeting.

Housekeeping:

Each renter assumes responsibility for returning the studio to a good state before they leave. All windows must be fully closed. All lights, heater, air conditioner and electrical equipment must be turned off. Trash and litter must be removed to the dumpster in the parking lot. Please sweep if necessary, and leave the studio in wonderful condition for the next renter.

Parking:

The parking lot is a large gravel area (there are no designated parking spaces.) Please do not block entrances to stairways or garage/storage areas. If ANY problems arise with the parking, parking privileges for renters will be revoked.

Contracts:

Renters will sign this contract before using Red Bench's space. The signed contract can be left on the desk in the studio on the renter's first visit.

Future Policy Changes:

Red Bench™ Media LLC reserves the right to change the above rental policies at any time to reflect the needs and concerns of the studio and community. Renters will be informed of changes to rental policies via email.

All of the above are hereby agreed:

For Renter: _____

Signature: _____

Date: _____

For Red Bench Media LLC: _____

Signature: _____

Date: _____